



Government of West Bengal
Office of the District Magistrate, South 24 Parganas
New Administrative Building
(Infrastructure Cell) Ganga Sagar Mela 2021
Alipore, Kolkata – 700 027

Memo No. 4016/ZP/PW/Tender/20

Date 21.12.20

Tender Reference No.-SPG/N-75/20-21
NIT No. 75 of 2020-2021

1. **Additional District Magistrate (Infra)** invites e-tenders from the intending experienced bonafide eligible resourceful outsiders and working contractors/ agencies of this Parishad having experience in relevant nature and magnitude of the constructional work mentioned as noted in Annexure-I (Enclosed).
2. The accepting authority does not bind him-self to accept the lowest tenderer and reserves the right to reject any or all of tenders received, without assigning any reasons. The inviting authority further reserves the right of splitting up any contract and distributing the same to more than one tenderer.
 - a. **This is an e-procurement tender and also a two bid tender. First bid should contain document of earnest money & cost of tender paper deposit, technical documents (i.e. credential etc.) and second bid should contain the financial offer to be submitted online.**
3. Contractors/ agencies are requested to observe the required credential of a single work order as a prime contractor. If any agency found submitted bid for the specific serial with below or lapse credential the tender will not be accepted.
4. If any agency found submitted bid for the specific serial with false credential, the tender will not be accepted and the action will be taken against him.
5. (i) Eligibility criteria for participation of bidder: Bonafide outsider and resourceful contractors having experience to execute similar nature of work in any **Govt. Sector/ Semi- Govt. Sector or Govt.** undertaking department also fulfill the criteria mentioned as Below:
 - a) Intending tenderers should produce credentials of similar nature of completed work of the minimum value of 40% (for 1st Call), 30% (for 2nd Call) & 20% (for 3rd Call) of the estimated amount put to tender during last 5 (five) years prior to the date of issue of the tender notice.
5. (ii) The intending tenderers should submit tenders within specified time along with **scanned copies** of a) Trade License upto date, b) Valid 15 digit Goods and Services Tax payer Identification Number (GSTIN) registration Certificate (**bidder's name only**), c) Professional Tax Challan upto date, d) Pan card, e) latest I.T. return, f) e-mail ID, g) credentials certificate of similar nature of job as noted in Annexure-I (Enclosed). Credentials as a sub-contractor will not be considered, failure to produce the certificates shall make the bid non- responsive.
6. The intending tenderers shall have to furnish original completion certificate along with the payment certificate if required of similar works of sufficient magnitude as and when that will be demanded by the tender inviting authority.
7. The **tender notice and detailed schedule of works** may be obtained from the website: zps24pgs.wb.gov.in and wbptenders.gov.in.
8. Last date of tender online submission **upto 2.00 P.M. on 28.12.2020** deadline of submission of original documents such as Bid Security, Cost of Bid document and Affidavit **upto 2.00 P.M. on 29.12.2020** and opening the bid on or after **30.12.2020 at 2.30 P.M.** by the Tender Committee.
9. The Bidder should quote his/their rates in figures and words on the basis of percentage above, below or at par with the schedule of rates attached with the tender form through online.
10. If the rate offered by the successful bidder is seriously unbalanced in relation to the estimated cost of the work, the bidder may require to produce detailed cost analysis for any or all the items of the schedule attached. Under the sole discretion of the inviting authority, the bidder may also require to deposit an extra performance security to a level sufficient to protect against financial loss in the event of default it should be final, binding and conclusive on the bidder.

11. Cost of tender paper (as indicated in the corresponding column of the work in the annexed sheet) should be deposited in the Savings Bank Account No. 0675010126441 of UBI, Tollygunge Tram Depot Branch (IFSC Code: UTBIOTTTDA04) through RTGS./NEFT or Fund Transferred Process only in favour of Additional Executive Officer, South 24 Parganas Zilla Parishad from bidder's account only. Cash deposit or transfer from any other account will not be considered, if arise, the tender will not be accepted. Counter foil/ bank receipt should be uploaded on e-portal. **BANK DRAFT/ PAY ORDER will not be accepted.**
12. **Necessary Earnest Money** (as indicated in the corresponding column of the work in the annexed sheet) will be deposited by the bidder electronically: online – through his **net banking** enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, **Beneficiary Bank name (ICICI Bank)** & IFSC Code and e-Proc Ref No.
Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site.
Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.

(Three State Government Enterprises viz. “Mackintosh Burn Limited.”, “Westinghouse Saxby Farmer Limited”, and “Britannia Engineering Limited”, are exempted from deposit of earnest money for participation in tender vide Order No. 430(3)-W(C)/1M-208/15 dated 31.08.2015 of the Joint Secretary, P.W. Department, Works Branch, Govt. of West Bengal subject to the condition that they will furnish Security Deposit, if selected in the tender.)
13. In the event of e-filling, intending bidder may download the tender documents from the website: wbtenders.gov.in directly with the help of Digital Signature Certificate. Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the wbtenders.gov.in.

The documents submitted by the bidders should be properly indexed & digitally signed.
14. Both Technical document and Financial Bid are to be submitted in technical (Statutory & Non-Statutory folder) and financial folder concurrently duly digitally signed in the website wbtenders.gov.in.
15. In case, if there be any objection regarding non qualifying in technical bids the agency should lodged complaint (through e-mail: admzp.south24pgs@gmail.com and desouth24pgs@gmail.com) to the Tender Inviting Authority within **48 (forty eight) hours** from the date & time of publication of list of qualified agency and beyond that time schedule no objection will be entertained by the Tender Inviting Authority.
16. Successful tenderer/s must have to execute a formal deed in Zilla Parishad agreement form within **fifteen days** from the date of acceptance of the tender, failing which action will be taken as per rule.
17. Tenderer/s shall be bound to execute any excess and supplementary works as may be ordered by the **Engineer-in-Charge at the rate of prevailing schedule of PWD/PW(R) D, Govt. of W.B.** at the time of tender submission.
18. The time is the essence of contract.
19. All tools and plants and implements required for the construction of the work, will have to be supplied by the contractor at his/ their own cost.
20. The applications of the bidder, who could not complete the works entrusted to them in past to the full satisfaction of this **Office**, will not be considered.
21. 1% Worker's Welfare Cess (vide P & R.D. Deptt. No. 5794 (21)-RID(RIDF)/1A-1/2006 dt. 9.10.2006) will be deducted from the bills.

22. Defect liability period is 1 (one) year.
23. Rates quoted inclusive of all charges and taxes, duties, Cess, GST etc. necessary for the work
24. **Submission of Original Documents:** The bidders are required to submit **original documents such as Bid Security, Cost of Bid document and Affidavit** etc. regarding correctness of information furnished with bid document as per provisions of Clause 5 (ii) & 8 of NIT with District Engineer, South 24 Parganas Zilla Parishad, New Administrative Building (2nd Floor), 12 Biplabi Kanai Bhattacharyya Sarani, Kolkata- 700027, on a date as specified in the NIT, either by registered post or by hand in the box, kept in the office of the undersigned failing which the bids shall be declared as non- responsive.
25. Bid for 2nd Call will be guided by the order issued by Finance Department Vide Memo No . 925-F(Y) dt. 14.02.17
26. **Copy of this NIT along with Tender Document may be obtained from the website: zps24pgs.wb.gov.in and wbtenders.gov.in.**
27. Corrigendum of this NIT, if any, will only be published in the website: zps24pgs.wb.gov.in. and wbtenders.gov.in.

Additional District Magistrate (Infra)
South 24 Parganas
&
Additional Executive Officer
South 24 Parganas Zilla Parishad

Memo No. 4016/1(35)/ZP/PW/Tender/20

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Copy forwarded for information and taking necessary action for display in office Notice Board for wide circulation to:

1. The District Magistrate, South 24 Parganas.
2. The Sahakari Sabhadhipati, South 24 Parganas Zilla Parishad.
- 3-7. The Addl. District Magistrate (All), South 24 Parganas.
8. The Karmadhyaksha (PKOPSS), South 24 Parganas Zilla Parishad.
9. The N.D.C., South 24 Parganas.
10. The District Information & Cultural Officer, South 24 Parganas for wide publicity.
11. The D.I.A., South 24 Parganas Zilla Parishad - to upload the Notice Inviting Quotation to the Website: zps24pgs.wb.gov.in and wbtenders.gov.in. at the earliest.
- 12- 16. The S.D.O. (All), South 24 Parganas.
17. The OC., Election, South 24 Parganas.
18. The Executive Engineer, WBSRDA, South 24 Parganas Zilla Parishad.
19. The Secretary, South 24 Parganas Zilla Parishad.
20. The F.C. & C.A.O., South 24-Parganas Zilla Parishad Parishad – He is requested to submit the Bank Statement regarding Earnest Money Deposit & Quotation Documents Deposit to the undersigned before opening of quotation.
21. The Deputy Secretary, South 24 Parganas Zilla Parishad.
- 22-24. The B.D.O., Sagar / Kakdwip / Namkhana, South 24 Parganas.
- 25-29. The A. E.. (All), South 24 Parganas Zilla Parishad..
30. South 24 Parganas Zilla Parishad Contractors Welfare Association.
31. South 24 Parganas Zilla Parishad Progressive Contractors Welfare Association.
32. C.A. to Sabhadhipati, South 24-Parganas Zilla Parishad.
33. C.A. to A.D.M. & A.E.O., South 24-Parganas Zilla Parishad.
34. Notice Board of Nezarath Section.
35. Zilla Parishad Notice Board for wide circulation.

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Annexure-I

Enclosure to Memo No. 4016 /ZP/PW/Tender/20

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NIT No.	Sl No	Name of the Block	Description of work	A.P.T. (in Rs.)	Earnest Money (in Rs.)	Cost of Tender Document (in Rs.)	Completion of Time	Eligibility
NIT No. 75 of 2020-2021	1	Sagar	Construction of temporary structure of 25 accommodation for ensuing G. S. Mela- 2021 on the roof of GBDA Building located at the Temporary GS Mela Ground inclusive Branding, Hire and labour charges and all taxes (1 no x 2070 sq.ft. x 7days) under Sagar P.S.	838366.00	16767.00	500.00	30 days	Applicant should have credential of satisfactory completion of similar nature of work value not less than 40% of amount put to tender against a single work order within last 5 (five) financial year under Govt./Semi Govt. Organisation.

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