



**ELECTION URGENT**  
**KMC Election, 2021**

**Government of West Bengal**  
**Office of the District Magistrate, South 24 Parganas**  
**New Administrative Building (1st floor)**  
**(Infrastructure Cell)**  
**Alipore, Kolkata – 700 027**

Memo No. 31/NZ/INF/ KMC Election 2021

Date: 15.11.2021

**N O T I C E INVITING QUOTATION FOR CIVIL WORKS**

1. Sealed Quotations are hereby invited from the intending experienced bonafide eligible resourceful contractors/agencies having experience in relevant nature and magnitude of the temporary improvised Civil works (like Pandals, Counters, Stalls etc.) at various places in Kolkata Municipal Corporation Jurisdiction in connection with the ensuing Election of Kolkata Municipal Corporation 2021.
2. The authority does not bind himself to accept the lowest quoted rate and reserves the right to reject any or all of the rates received, without assigning any reasons there for. Further to reserve the right of splitting up any contract and distributing the same to more than one tender, if situation demands, considering election urgency.
3. Intending quotationers should submit application within specified time along with original valid Trade License, latest I.T. return, Valid 15 digit Goods and Services Tax payer Identification Number (GSTIN) registration Certificate (**bidder's name only**, PAN Card and Professional Tax clearance certificates and credentials (completion/payment certificates) of similar nature of job for election) and such other papers.
4. The intending quotationers shall have to furnish certificate of execution of similar nature of works and sufficient magnitude of minimum **Rs. 500000/-** only for a single venue within last 6 years stipulated period of time, considering the election urgency.
5. Sealed quotations should reach the office of the District Engineer, South 24 Parganas Zilla Parishad on or before 23/11/21 within 2:00 PM and will be opened on that very date at 3:00 PM in presence of the intending quotationers.
6. The quotationers should quote rates in figures and words against each item mentioned in the supplied schedule of rates. The schedule of rates which contains overwriting or manipulation is liable to be rejected. All corrections should be attested (self or attested by authority) under the dated initials of the quotationers.
7. The intending quotationers must deposit an Earnest money of **Rs. 10000.00** (Rupees ten thousand only) in favour of the “**District Magistrate, South 24 Parganas**” without which no quotation shall be considered as valid. Earnest money is to be deposited in the favour of Bank draft or pay order.
8. The quotationers shall be bound to execute any excess or additional works as may be directed by the Engineer-in-Charge.
9. The quotationers failing to execute the entrusted work within stipulated period of completion will be liable to be penalized as considered by the District Municipal Election Officer.

10. The time is the essence of contract.
11. All tools and plants and instruments required for the construction of work will have to be supplied by the quotationers at his/their own cost.
12. All documents should be furnished duly self attested.
13. Works are to be executed by the selected agency any where within the jurisdiction of South 24 Parganas & Kolkata as would be decided by the tender inviting authority.
14. Entrusted work should hand over 72 hours before Poll day.
15. Site should be cleared within 24 hours after completion of stipulated period; otherwise penal action will be taken.
16. Rates should be quoted considering for initial 5 (five) days. For further enhancement of period, if any, extra rate over the quoted rates will be added @10% for 6 to 10 days, @15% for 11 to 15 days, @20% for 16 to 20 days and @25% for 21 days and onwards.

Enclo: Annexure-I.

**Additional District Magistrate (Infra)  
South 24 Parganas**

Memo No. 31 /1(22) /NZ/ INF/KMC Election 2021

Date: 15.11.2021

Copy to:

- 1-5. The Addl. District Magistrate (All), South 24 Parganas.
6. The N.D.C., South 24 Parganas.
- 7-11. The Sub-Divisional Officer for display of this notice in his office notice board.
12. The District Information & Cultural Officer, South 24 Parganas for wide publicity.
13. The D.I.A., South 24 Parganas Zilla Parishad - to upload the Quotation Notice in Z.P. Website at the earliest.
14. The Superintending Engineer, State Highway Circle – I, P.W. (Roads) Dte., Bhabani Bhavan.
15. The Executive Engineer, P.W.D., Alipore Division.
16. The Executive Engineer, 24 Parganas Highway Division, P.W. (Roads) Deptt., Bhabani Bhavan.
17. The Executive Engineer, Diamond Harbour Highway Division, P.W. (Roads).
18. The Executive Engineer, Water Supply Division, No.- 2, PHE Chetla, Kol- 27.
19. The District Engineer, South 24 Parganas Zilla Parishad.
20. C.A. to the District Magistrate, South 24 Parganas.
21. Notice Board of Nazareth Section.
22. Zilla Parishad Notice Board for wide circulation.

**Additional District Magistrate (Infra)  
South 24 Parganas**

**Temporary works in connection with the ensuing Election of Kolkata Municipal Corporation 2021**

<b>Sl.No.</b>	<b>Description of items</b>	<b>Unit</b>	<b>Rate (Rs. in Figures)</b>	<b>Rate (Rs. in Words)</b>
1	Hire and labour charges for erecting temporary shed covered with waterproof tarpaulin over roof with strong bamboo/sal bullah frame resting on strong salbullah posts as per direction including maintenance as required (upto 10'0" min. ht.) roof should be projected upto 2'0" from all walling. (Payment will be made as per floor area).	Sq. ft.		
2	Hire and labour charges for erecting temporary shed covered with waterproof tarpaulin over roof with strong bamboo/salbullah frame resting on strong salbullah posts including walling with water proof tarpaulin as per requirement and direction including maintenance as required (upto 10'0" min. ht.) Roof should be projected upto 2'0" from all walling. (Payment will be made as per floor area)	Sq. ft.		
3	Hire and labour charges for erecting temporary shed covered with G.C.I. Tin roofing over strong salbullahpost and bamboo framing including fitting complete and walling with water proof tarpaulin (upto 10'0" ht. Min.) as per direction. Roof should be projected upto 2'0" from all walling (Payment will be made as per floor area).	Sq. ft.		
4	Hire and labour charges for erecting temporary shed covered with G.C.I. Tin roofing over strong salbullahpost and bamboo framing as per direction. Roof should be projected upto 2'0" from all walling (Payment will be made as per floor area).	Sq. ft.		
5	Hire and labour charges for erecting temporary shed covered with G.C.I. Tin roofing and walling with strong bamboo salbullah frame resting on strong salbullah as per requirement and direction including maintenance as required (upto 10'0" min. ht.) roof should be projected upto 2'0" from all walling. (Payment will be made as per floor area).	Sq. ft.		
6(a)	Walling with water proof tarpaulin/hessian with bamboo/sal framing and post complete.	Sq. ft.		
6(b)	Walling with water proof tarpaulin/hessian without bamboo/sal framing and post complete.	Sq. ft.		
7(a)	Inside walling and ceiling with clean white or colour washed cloth with bamboo/ sal framing and post complete (Restricted item).	Sq. ft.		
7(b)	Inside walling and ceiling with clean white or colour washed cloth without bamboo/ sal framing and post complete (Restricted item).	Sq. ft.		
8(a)	Walling with clean G.C.I. Sheets with bamboo/sal frame and post complete as per direction (8'0" to 10'0" ht.).	R. ft.		
8(b)	Walling with clean G.C.I. Sheets without bamboo/sal frame and post complete as per direction (8'0" to 10'0" ht.).	R. ft.		
9	Fitting, fixing in position of collapsible gate (on hire basis) as per direction.(Payment will be made as per opening length).	R. ft.		
10	Hire and labour charges for bamboo barricading with sal post of 4" dia @4' c/c including necessary frame works complete upto 3'0" to 4'0" ht with 3 rows.	R. ft.		
11	Making of wooden platform upto 1'0" ht. Including supply of wooden planks and necessary frame works with post as per direction (Restricted item).	Sq. ft.		

<b>Sl.No.</b>	<b>Description of items</b>	<b>Unit</b>	<b>Rate (Rs. in Figures)</b>	<b>Rate (Rs. in Words)</b>
12	Supplying and laying of tarpaulin as per direction.	Sq. ft.		
13	Supplying and laying of Coir Mat as per direction.	Sq. ft.		
14	Supplying and laying of Carpet (good quality) as per direction.	Sq. ft.		
15	Making of square or hexagonal mesh netting with wooden frame and bamboo / wooden post as per direction upto 3'0" ht.	R. ft.		
16	Gap covering with wooden planks including framing works complete as per direction.	Sq. ft.		
17	Making of temporary latrin with necessary arrangement for urinal and WC side covering with polythene sheets. A. Urinal	Each		
	B. W.C. (Inbuilt)	Each		
18	Making of watch tower at counting venues as per drawing attached with all materials and labour complete.	Each		
19	Supplying and fixing in position of door/window curtain.	Each		
20	Making of EVM racks as per drawing and direction including hiring charges of local woods supplying of all other necessary materials and labour complete.	R. ft.		
21	Hire and labour charges for providing 'Drop Gate' with 15cm. Dia. Salbullah of length not less than 8 mtr. Including hoisting and fitting fixing with bolts and nuts to vertical post (100 mm dia 2 nos. of each flank embedded 750 mm below ground level) and providing counter load of concrete or stone or iron block at the fulcrum end including painting 2 coats in alternate band providing 'stop' plate, jute rope of necessary length etc. complete including dismantling and remove as per direction.	Each		
22	Making of display board with local wood and ply board of size 3'0"x2'0" with display matters. A. With Stand	Each		
	B. without Stand	Each		
23	Making of display board with local wood and ply board of size 4'0"x3'0" with display matters. A. With Stand	Each		
	B. without Stand	Each		
24	Hire charges of wooden table on hire basis of size 5'0"x3'0".	Each		
25	Hire charges of wooden table on hire basis of size 4'0"x2.5'0".	Each		
26	Hire charges of wooden table on hire basis of size 3'0"x2'0".	Each		
27	Hire charges of Row table with sun mica top of 6'0" length on hire basis.	Each		
28	Hire charges of Coughion chair.	Each		
29	Hire charges of Garden chair.	Each		
30	Hire charges of Polythene chair.	Each		
31	Hire charges of Sataranchi (Dori) on hire basis on standard size 15'0"x12'0".	Each		
32	Hire charges of clean and washed G.I..Polythene drum with cover for drinking water.	Each		
33	Hire charges of Polythene jug.	Each		

Sl.No.	Description of items	Unit	Rate (Rs. in Figures)	Rate (Rs. in Words)
34	Hire charges of Polythene glass.	Each		
35	Hire charges of single Sofa.	Each		
36	Hire charges of double Sofa.	Each		
37	Hire charges of Centre table of standard size.	Each		
38	Hire charges of folding cot with bed roll on hire basis.	Each		
39	Hire charges of clean white table cloth.	Each		
40	Hire charges of Ceramic flower vase.	Each		
41	Hire charges of wooden low bench.	Each		
42	Hire charges of plastic bucket with lid .	Each		
43	Hire charges of bed roll with toshak, pillow and bed sheet.	Each		
44	Hire charges of big size polythene drum for making waste paper basket.	Each		
45	Construction of temporary Booth covered with waterproof tarpaulin/ corrugated (G.C.I. ) shed with over roof with strong bamboo/ sal bullah frame resting over strong sal bullah post including necessary lighting arrangement etc. as per direction of EIC.	Sq. ft.		
46	Repairing of wooden door and window by replacing wooden plank jointing the necessary batten complete in all respect.	Sq. ft.		
47	Repairing any brick work or concrete work with concrete or brick and make it worthy and safe for election purpose as per direction of EIC	Cu. ft.		
48	Repairing the wooden chair and table by replacing wooden bar, hinge, clamp etc. as necessary fitting, fixing completed as per direction of EIC	Each		
49	Supplying E.C.Bullah and labour charges for scissors barricading with 75 to 100 mm dia resiting over the bullah post including necessary binding with wire or rope as per direction of EIC.	R. ft.		

**Additional District Magistrate (infra)**  
**South 24 Parganas**